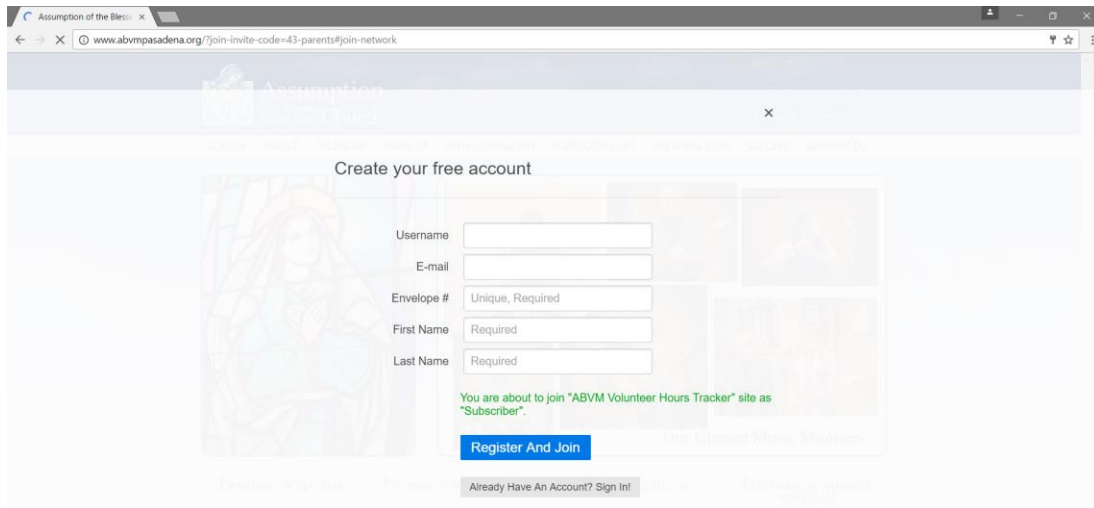


## Sign up for the ABVM Volunteer Hours website.

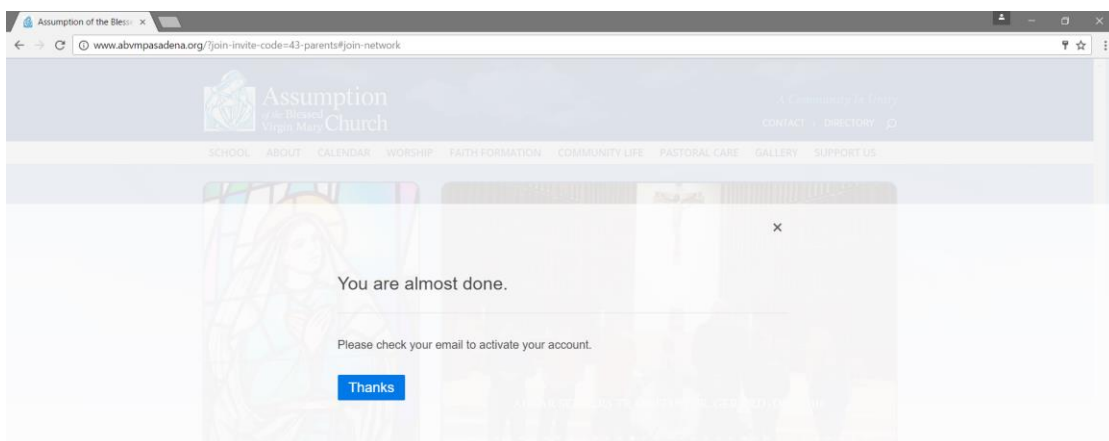
To create an account click on the link below. You can only create ONE account per family!

<http://www.abvmpasadena.org/?join-invite-code=43-parents#join-network>

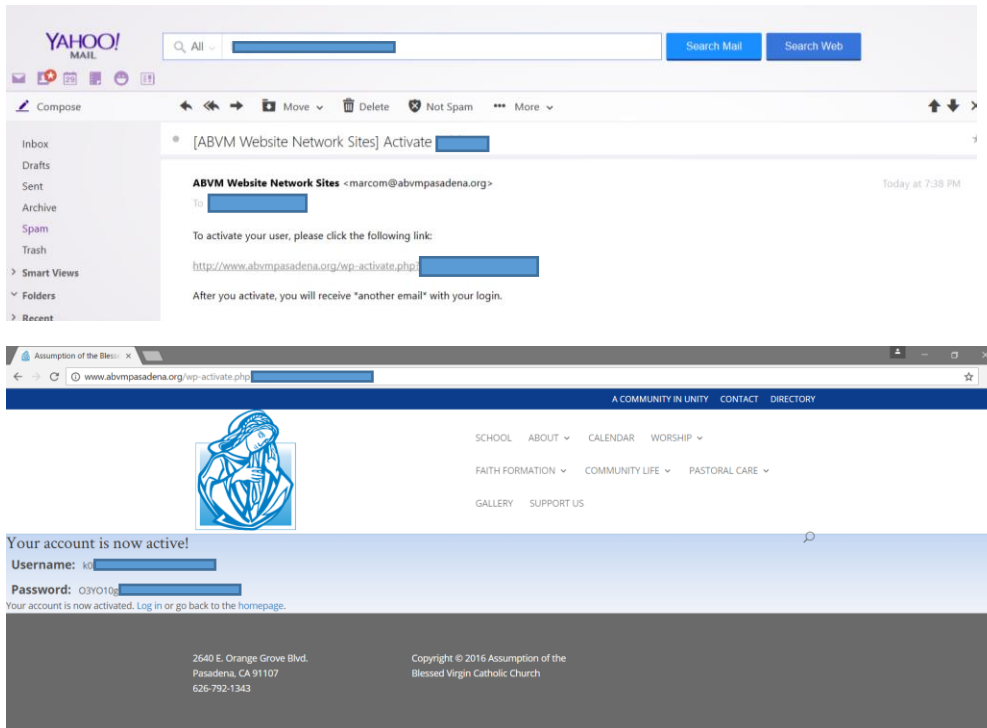


The screenshot shows a web browser window with the URL [www.abvmpasadena.org/?join-invite-code=43-parents#join-network](http://www.abvmpasadena.org/?join-invite-code=43-parents#join-network). The page header includes the Assumption of the Blessed Virgin Mary Church logo and navigation links: HOME, ABOUT, CALENDAR, WORSHIP, FAITH FORMATION, COMMUNITY LIFE, PASTORAL CARE, GALLERY, SUPPORT US, CONTACT, and DIRECTORY. The main content area is titled "Create your free account" and features a registration form with the following fields: Username, E-mail, Envelope # (with a note "Unique, Required"), First Name (with a note "Required"), and Last Name (with a note "Required"). Below the form, a green message states: "You are about to join 'ABVM Volunteer Hours Tracker' site as 'Subscriber'." A blue "Register And Join" button is positioned below the message. At the bottom of the form area, there is a link: "Already Have An Account? Sign In!".

1. Choose a username. The username cannot be changed later! You can only create ONE account per family!
2. Enter your email address.
3. Enter your Church Envelope number. The Envelope number cannot be changed later!
4. Enter your First Name
5. Enter your Last Name
6. Click on Register and Join



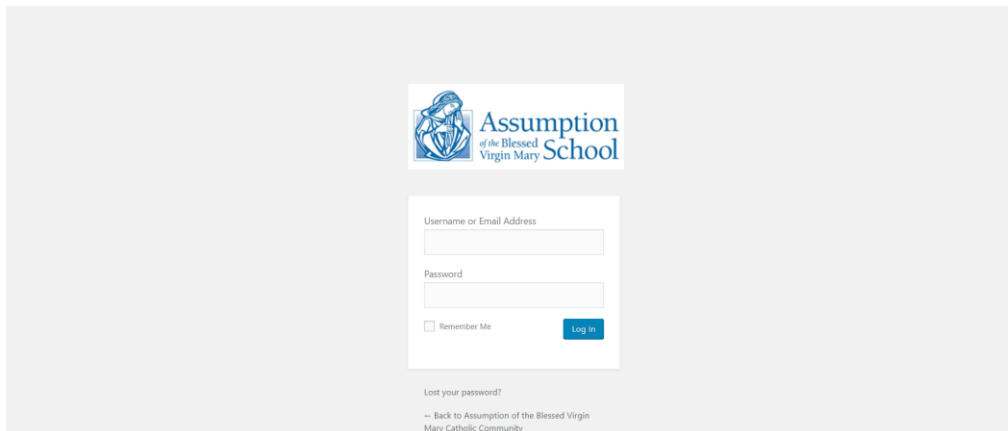
You will receive an email to the address you entered in Step 2. Click on the link in the email.



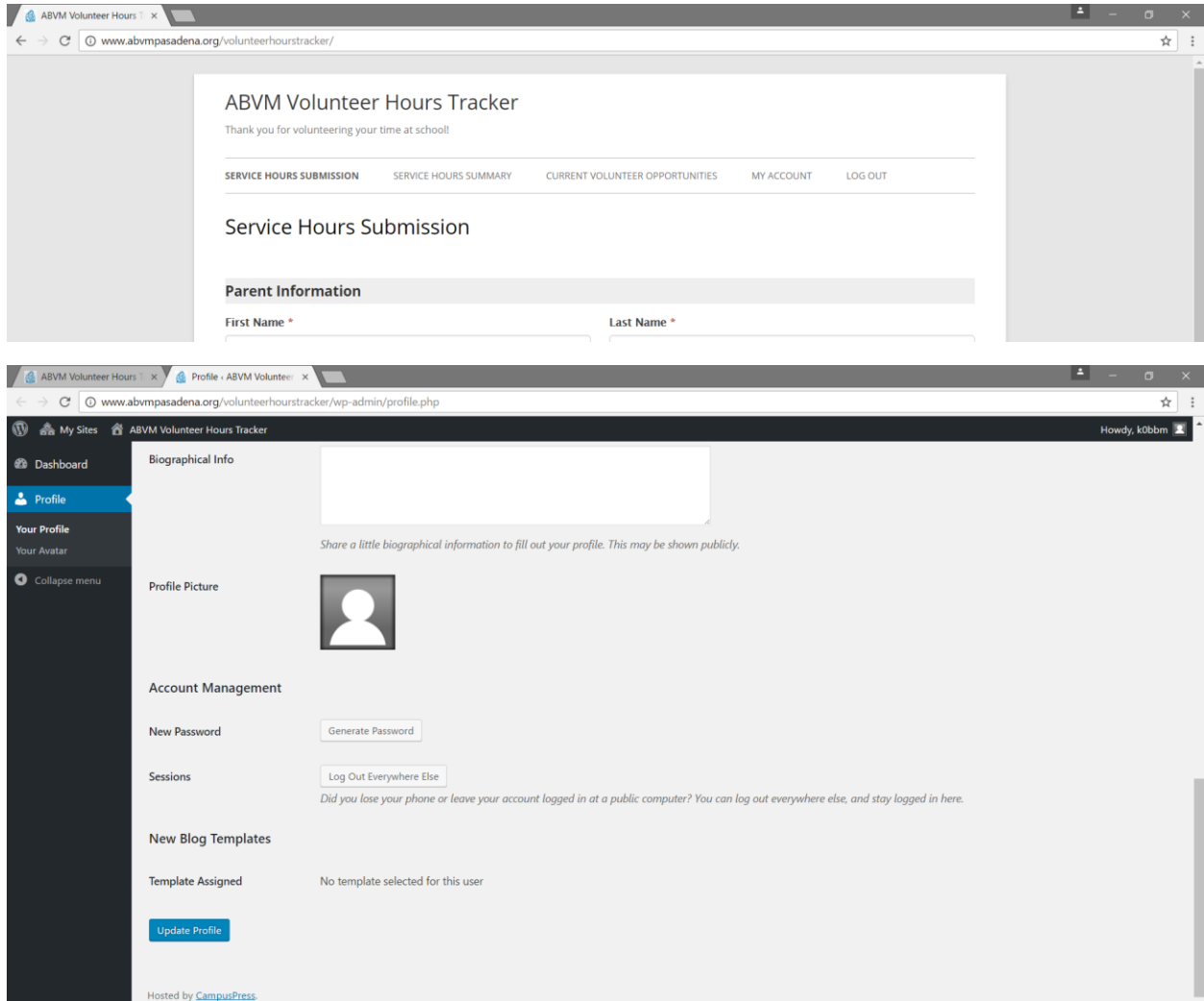
You will receive an email to the address you entered in Step 2 with your username and computer generated password and link <http://www.abvmpasadena.org/volunteerhourstracker/> to the ABVM Volunteer Hours Tracker website. Click on the link.

Enter your username and password.

If you forgot your password, click on the “Lost your password?” link and follow the instructions.



Once logged in, you can change your password by clicking on the “My Account” link. Scroll down to the “Account Management” section.



Click the “Generate Password” button. A new computer generated password will be presented, but you can overwrite it with your own password choice.

After entering your new password, click the “Update Profile” Button on the lower left.

You can now close the Profile tab.