Agenda

- Open discussion
- Deliverables
- Display needs
- Dress code & RSVPs
- Award ceremony timeline
- Awards - Reminder of what’s at stake?
- Dates & deadlines
- Group learning & team breakout sessions (until 7pm)
Deliverables - DUE March 18th

- 3-5 page project summary

- Project poster (Using PowerPoint)

- Smith Hall will print at a minimal cost.
  - Click [here](#) for information about their hours of operation and access to their web form. This must be processed prior to presenting to their office to remit payment.

- Elevator pitch
  - Pitches should highlight the need, impact and solution
  - 90 second (1 ½ minutes) is suggested, but try your best not to go beyond 3 minutes.

- Expenditure report (1-page plus receipts)

- Award cards can be returned to Kelly at the event (April 2nd)
Expenditure Report*

- A listing of what you’ve spent grant funds to purchase.
- Please describe “what” was purchased, “why” it was needed and “how much” was spent on each line item.
- A table/spreadsheet format is suggested

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<tr>
<th>What?</th>
<th>Why needed?</th>
<th>How much?</th>
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*Please be sure to email or provide physical receipts along with the return of your card.*
Display Needs

The following items can be made available for the event. Email Kelly Stevenson of your team’s display preference or space need by **Friday, March 23rd**.

- Wall space and/or Easel
- 2-foot round table (low to the ground) - limited availability
- 6-foot long table (waist high) - limited availability
- Access to an electrical outlet - limited availability

Details of the event on April 2nd will be shared in the upcoming weeks.
Dress Code & RSVPs

Professional Attire is required for this event. All team members should wear business-appropriate clothing (slacks, button-down shirt with or without a tie/jacket; professional dresses/skirts).

This is set to be an exciting event and we encourage having your family and friends join us to support and cheer you on! You can register them or have them visit: http://www.udel.edu/004596
Awards

Awards determined by judges’ assessments of project feasibility and impact:

- 1st place: $5,000 ($1,500 cash, $3,500 to continue project)
- 2nd place: $2,500 ($1,000 cash, $1,500 to continue project)
- 3rd place: $1,000 ($500 cash, $500 to continue project)

Award for most innovative & ingenious solution:

- Innovation prize: $1,500 (all cash)
Important Dates & Deadlines

- **March 18, 2018**: Written reports & final poster DUE @ 11:59pm

- **April 2, 2018** - 5:00-8:00pm: Poster presentations & awards dinner, Health Science Campus - STAR Atrium

- **April 25, 2018**: TBD: Hen Hatch & Innovation Showcase, Queen Theater, Wilmington
Volunteers for Group Learning?

- Who is willing to share their draft poster and elevator pitch?
Team Breakouts

- **Suggestions for team members**: give your elevator pitch (using your draft poster) to mentors to provide an overview of your project, then seek feedback/assistance with any aspects of your project, as desired.

- **Suggestions for mentors**: help teams to keep their pitches at a high level while addressing:
  - Problem/beneficiary - definition, who has it, why is it important?
  - Solution - what it is and how it works, positioning versus current best alternative(s), potential societal/environmental impact.
  - Evidence - what has been done and what needs to be done to confirm feasibility and impact.
  - Next steps - what should be completed by March 23rd; what will need to be done thereafter.
Questions?

Thank You!